



**Community Advisory Panel (CAP) Meeting
Valero East - 610 Industrial Way, Benicia, CA
Monday, February 13, 2022 - 4:30 PM – 5:30 PM**

MINUTES

CALL TO ORDER

The meeting was conducted in person at Valero East. Dennis Lowry, Interim Chair, called the meeting to order at 4:30 pm. The following CAP members, Valero employees and City of Benicia staff members attended the meeting.

CAP Members

Dennis Lowry
Chris Ferrucci
Kari Birdseye
Cara Bateman
Teri Crosby

Community at Large
Benicia Chamber of Commerce
City of Benicia Council Member
Community at Large
Community at Large

Valero CAP Representatives

Josh Tulino
Paul Adler
Kim Ronan

VP and General Manager
Director of Community Relations & Government Affairs
Director of Health, Safety, Environment and
Regulatory Affairs

Valero employees

Frank Hartig
Pam Fischer

Valero, Manager Plant Security
Valero, Executive Administrative Assistant

City Employees

Chief Chadwick

Benicia Fire Department

There were 4 new CAP members introduced (Chris Ferrucci, Kari Birdseye, Cara Bateman and Teri Crosby). The 5th new member, Gethsemane Moss, was not in attendance but was recognized as Benicia Unified School District's representative. Each person in attendance introduced themselves and shared a few facts about themselves.

The agenda was approved with the following changes noted: The order of the speakers for the Refinery updates will be Josh Tulino, Kim Ronan and then Paul Adler.

The December 11, 2022 minutes were approved by Chris Ferrucci and seconded by Cara Bateman. All committee members approved the minutes. Paul Adler shared that not all details of the CAP meeting were included in the December minutes but the entire hour and a half meeting is available on line at [Benicia Voice Podcast](#).

Refinery Update

- Josh Tulino, VP & General Manager – It's been a fairly quiet period for the refinery. The biggest challenge was with the flooding due to the heavy rain. Our Waste Water Treatment had flooding that disrupted operations; but, we have recovered from that.

- Kim Ronan, HSE Director- As Josh mentioned, we had to manage all of the water from the storms as did the other refineries and industries in the area. We have 15 storm water outflows; the water that flows through the process area funnels into the Waste Water Treatment. Valero worked with the Regional Water Board to get approval to divert some of the storm water to the creek to prevent flooding. Regarding last month's air monitoring fence line update, Valero is still waiting to have a discussion with the Air District over the fence line monitoring systems that all 5 refineries were required to install by January 1st 2023.
- Paul Adler, Comm. Relations & Government Affairs Director- Presented the Community Resource postcard in detail to the new CAP members. The card lists 5 resources that the community can access to get updates and information on the refinery. It is helpful if the CAP members are well-versed in these resources and that they are able to share it with the rest of the community.
- Cara Bateman asked about the timing of refinery notifications and when the information would be available on the website. Chief Chadwick said that it's usually uploaded on to the website within 24 hours over the event. If the incident is a threat, it would be available and sent right away. Dennis asked if there was a way to have the information sent to the CAP members via text at the same time as the city, so CAP members can inform the public using community social media forums such as Facebook, Next Door, etc.

CAP Business

- The CAP members unanimously approved the nomination by Kari Birdseye to select Dennis Lowry as the CAP Chairman for 2023. Dennis Lowry asks that each CAP member share in the agenda topics selected for each meeting.
- Dennis also asked that the CAP members to review the CAP bylaws, meeting structure, future presentation material, etc. on the website. He wants their input about the CAP structure and appreciates their thoughts on the information along with any suggested changes. Dennis wants to focus on a reviewing the CAP's Mission Statement and the CAP agreed to table this issue for further discussion at the April meeting.

CAP Member Updates

- Dennis Lowry – no additional updates
- Chris Ferrucci – Benicia Chamber of Commerce - The First Annual State of the City is being held February 22, 2023. Guest Speaker will be Robert Eyler, PhD to update current economic trends.
- Kari Birdseye – City of Benicia- Just Self-certified housing element and it is now at the state level for approval. The City Council has a Priority Goal setting workshop coming up on 3/25/23. The City Council will be setting priority goals for the 2-year budget cycle. Kari thanked Valero for donating gas cards to crossing guards and workers.
- Cara Bateman – 'At Large' Member – No report at this time.
- Teri Crosby – 'At Large' Member - No report at this time.

Meeting adjourned at 5:40 pm

2023 CAP Calendar

- Tuesday, April 11, 2023 – 4:30 pm – 5:30 pm
- Tuesday, June 13, 2023 – 4:30 – 6:00 pm – 'Community Information Night'
- Tuesday, August 8, 2023 – 4:30 pm – 5:30 pm
- Tuesday, October 10, 2023 – 4:30 – 5:30 pm
- Tuesday, December 12, 2023 – 4:30 – 6:00 pm – 'Community Information Night'