

**Valero Community Advisory Panel (CAP)  
Draft Summary Meeting Minutes  
Tuesday, July 14, 2020  
ZOOM Meeting**

**CALL TO ORDER**

The meeting was conducted on ZOOM and Chairman Steve McClure called to order at 4:32 p.m.

The following attended:

**CAP Members**

Stacy Holguin (alternate)	Benicia Unified School District
Trevor Macenski	Community at Large
Steve McClure	Benicia Chamber of Commerce
Mayor Elizabeth Patterson	Benicia City Council
Brian Tulloch	Benicia Industrial Park Association
Marilyn Bardet	Good Neighbor Steering Committee
Courtney Schreiner Lee	Community at Large

**Valero CAP Representatives**

Paul Adler	Director Community Relations & Government Affairs
Don Cuffel	Director Health, Safety, Environment and Regulatory Affairs
Josh Tulino	VP and General Manager

**Others in Attendance**

Josh Chadwick	Benicia Fire Chief
Lorie Tinfow	City Manager, City of Benicia
Maria Onedera	Lead Human Resources Associate
David Le	Refinery Controller
Kim Ronan	Manager Environment Engineering
Diane Ferrucci	Benicia Unified School District

**Welcome – Steve McClure**

- CAP members and Valero CAP representatives introduced themselves.
- Agenda was approved.
- Approval of summary minutes from the March 10, 2020 CAP meeting was approved.

**Refinery Update**

- Josh Tulino, VP and General Manager
  - Introduction of new VP & General Manager
  - FGRC Project update was provided and a video of the lift was presented.
  - Click this [website link](#) to watch the installation video.
- Don Cuffel, Director Health, Safety, Environment and Regulatory Affairs
  - Discussed last year's contractor injury
  - Gave an overview of COVID-19 prevention measures and protocols implemented at the refinery
- Paul Adler, Director Community Relations & Government Affairs
  - [Valero-City of Benicia Cooperation Agreement Presentation](#)
  - [COVID-19 donations](#) of hand sanitizers and fuel cards
  - [Business Helping Business](#) grant program. \$240,000 distributed among 55 recipients in Benicia

### **City of Benicia – Fire Department**

- Josh Chadwick, Benicia Fire Chief
  - Informed the CAP that Jason Fein, former Benicia Division Chief has retired.

### **CAP Member Updates**

- Brian Tulloch, Benicia Industrial Business Park
  - Informed the CAP about the resignation of Chamber of Commerce CEO, Stephanie Christensen
- Stacy Holguin, Benicia Unified School Board
  - Informed the CAP about tentative plans for fall schooling – distance learning
- Mayor Elizabeth Patterson, City of Benicia
  - Informed the CAP that the community was staying strong during the COVID-19 challenges
- Marilyn Bardet, Good Neighbor Steering Committee
  - Informed the CAP that BCAMP will begin operating this summer

### **Topic for the next community CAP meeting on Tuesday, September 8, 2020, 4:30 p.m.**

- Valero will email a copy of the [Stewardship and Responsibility Report](#) and a discussion about the content will occur.
- [The International Bird Rescue Foundation](#) would also like to give a presentation about their program and volunteer opportunities that community members can participate in.
- The next CAP meeting will most like use the ZOOM platform, pending COVID-19 restrictions

Meeting adjourned at 5:36 p.m.