



Community Advisory Panel (CAP) Meeting – ‘Community Information Night’
Valero East – 610 Industrial Way, Benicia, CA - Drive to the back of the building
Monday, April 15, 2024 - 4:30 PM – 6:00 PM

Internal CAP Meeting MINUTES

An internal CAP meeting was held from 4:30 pm – 5:00 pm. Kari Birdseye and Marilyn Bardet were not in attendance.

- The [Annual Report](#) for future years will be modified with attendance listed in alphabetical order.
- Suggested topic for future meetings:
 - New treatment for water being discharged to Delta by Valero.
 - Water Usage Questions:
 - Potential impact to Valero if water availability reduced by 75%.
 - Potential ability to reuse treated water for refinery cooling versus discharged to Delta.
 - Specific requirement to be able to use Benicia treated water for cooling notwithstanding how water is delivered from Benicia water treatment plant to Valero.
- Committee would like to have a special meeting with City Officials regarding the [ISO](#).
- A working committee will meet before the June CAP meeting to review the most current research on the [by-laws](#).

‘Community Information Night’ - CAP Meeting MINUTES

Call to Order

Dennis Lowry called the meeting to order at 5:05 pm. Pam Fischer took roll of the committee. The following participants were in attendance:

CAP Members

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| Dennis Lowry | CAP Chairman & Community at Large Member |
| Dr. Gethsemane Moss | Benicia Unified School District |
| Rod Sherry | Benicia Industrial Park Association |
| Patrick Cawley | Benicia Chamber of Commerce |
| Kathy Kerridge in place of Marilyn Bardet | Good Neighbor Steering Committee |
| Teri Crosby | Community at Large Member |
| Cara Bateman | Community at Large Member |

Valero CAP Representatives & Employees

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|-----------------------|---|
| Josh Tulino | VP and General Manager |
| Kim Ronan | HSE Director |
| Paul Adler | Community Relations & Government Affairs Director |
| Melissa Manke Fimbres | Valero, Technical Services Director |
| Mike Sierras | Valero, Maintenance Director |
| Dan Palu | Valero Contractor, Security |
| Pam Fischer | Valero, Executive Administrative Assistant |

City and County Representatives

Chief Josh Chadwick
Colby LaPlace

Benicia Fire Department
Solano County CUPA

There were 3 community members in attendance.

Welcome

- The April 15th [Agenda](#) was approved and the February 12th, 2024 meeting [Minutes](#) were approved as written.

Refinery Update

- Josh Tulino, VP & General Manager – The refinery has been performing maintenance work and repairs due to an unplanned shutdown of equipment on February 23rd. During the unplanned shutdown, product was released onto the roof of one of our tanks and odors were detected off site. The refinery activated our Emergency Operations Center (EOC) and Kim Ronan will provide more details in the published [30-Day Report](#).
- Paul Adler, Community Relations & GA Director – Presented the [Valero Benicia Refinery Fact Sheet](#), [Benicia Residents Resource card](#) & the [Quarterly Community Relations eblast](#).
- Kim Ronan, HSE Director
 - Kim shared an HSE update for the year.
 - There have been no recordable injuries for 2024.
 - The refinery has recorded 19 Title 5 Deviations for the year (3 related to Feb. odor incident)
 - BAAQMD has issued 11 NOVs for the year (3 resulting from 2/24/24 seal gap event). It was asked if NOVs can be viewed on the [Air District's website](#). (*Website is not usually up to date)

Special Refinery Topics

- Chief Chadwick presented and read through the [City of Benicia's Hazardous Materials Incident Notification Policy](#) which explained the timing and the reporting process based on the level of activation for a release of hazardous materials. A Level 3 incident requires that a 72-hour Follow-up Notification Report is submitted and then after further investigation is completed a 30-Day report is required.
- Kim Ronan discussed the contents of the 30-Day Report in detail. The details included the timeline of the notification process, the levels of the H2S detected on the Fenceline monitors, actions taken during the incident and Valero's findings as a result of the investigation. Click here to view the [30-Day Report](#).

2024 CAP Calendar

- Tuesday, June 11th, 2024; 4:30 pm – 6:00 pm 'Community Information Night' @ Valero East
- Tuesday, August 13th, 2024; 4:30 pm – 5:30 pm @ Valero East
- Tuesday, October 8th, 2024; 4:30 pm – 5:30 pm @ Valero East
- Tuesday, December 10th, 2024; 4:30 pm – 6:00 pm 'Community Information Night' @ Valero East