

**Valero Community Advisory Panel (CAP)  
Draft Summary Meeting Minutes  
Tuesday, September 8, 2020  
ZOOM Meeting**

**CALL TO ORDER**

The meeting was conducted on ZOOM and Chairman Steve McClure called to order at 4:30 p.m.

The following attended:

**CAP Members**

Trevor Macenski	Community at Large
Steve McClure	Benicia Chamber of Commerce
Mayor Elizabeth Patterson	Benicia City Council
Brian Tulloch	Benicia Industrial Park Association
Marilyn Bardet	Good Neighbor Steering Committee
Courtney Schreiner Lee	Community at Large

**Valero CAP Representatives**

Paul Adler	Director of Community Relations & Government Affairs
Don Cuffel	Director of Health, Safety, Environment and Regulatory Affairs
Josh Tulino	VP and General Manager

**Others in Attendance**

Giovanna Rueda	Valero Energy Corporation, Director Regulatory Compliance and ESG
Erik Upson	Chief of Police\Interim City Manager
Josh Chadwick	Benicia Fire Chief
William Tarbox	Public Works Director
Frank Hartig	Security Manager
Joe Bateman	Fire Chief
Mike Sumter	HR Manager
Maria Onedera	Lead Human Resources Associate
David Le	Refinery Controller

**Welcome – Steve McClure**

- CAP members and Valero CAP representatives introduced themselves.
- Agenda was approved.
- Approval of summary minutes from the [July 14, 2020 CAP meeting](#) was approved.

**Refinery Update**

- Josh Tulino, VP and General Manager
  - We suffered our first employee recordable injury in July due to a chipped tooth from contacting a piece of angle iron during maintenance at WWT. The investigation from that incident is in progress.
  - Environmental performance for July was excellent again with no scorecard incidents or violations.
  - The new flare gas compressor project was completed and commissioned in July. Great job by the project team, all support groups, and Operations with a successful start-up of that machine.
- Don Cuffel, Director Health, Safety, Environment and Regulatory Affairs
  - Importance of hydration
  - Discussed respiratory protection for employees and contractors.

- Paul Adler, Director Community Relations & Government Affairs
  - Valero's Stewardship & Responsibility Report

### **Valero Energy Corporation Update**

- Giovanna Rueda, Director Regulatory Compliance & ESG
  - [Environmental Social & Government \(ESG\) Presentation](#)

### **CAP Member Updates**

- Brian Tulloch, Benicia Industrial Business Park
  - Candidates Forum turned out well.
- Mayor Elizabeth Patterson, City of Benicia
  - Resignation of City Manager Lorie Tinfrow and Erik Upson will be stepping in as interim City Manager.
- Marilyn Bardet, Good Neighbor Steering Committee
  - Status report on fenceline monitoring
- Steve McClure, Benicia Chamber of Commerce
  - Working on getting back to normal since the departure of Stephanie Christensen

### **Topic for the next community Public CAP meeting on Tuesday, December 8, 2020, 4:30 p.m.**

- Solano County Environmental Health Services Division has been asked to give a presentation to the public about their organization and the oversight they provide the refinery.
- The next CAP meeting will most likely use the ZOOM platform, pending COVID-19 restrictions

Meeting adjourned at 5:41 p.m.