

**Valero Community Advisory Panel (CAP) Public Meeting
Draft Summary Meeting Minutes
Tuesday, March 12, 2019
Valero East Conference Room A**

CALL TO ORDER

The meeting was called to order at 4:30 p.m.

The following attended:

CAP Members

Marilyn Bardet	Good Neighbor Steering Committee
Diane Ferrucci	Benicia Unified School District
Trevor Macenski	Community at Large
Steve McClure	Benicia Chamber of Commerce
Mayor Elizabeth Patterson	Benicia City Council
Courtney Schreiner Lee	Community at Large

Valero CAP Representatives

Don Wilson	VP and General Manager
Paul Adler	Director Community Relations & Government Affairs
Don Cuffel	Director Health, Safety, Environment and Regulatory Affairs
Brenda Mooney	Manager Product Technical Services

Others in Attendance

Lorie Tinfow	City Manager, City of Benicia
Josh Chadwick	Benicia Fire Chief
Will Tarbox	Benicia Public Works Director
Ray Quain	Valero Director of Human Resources
Kim Ronan	Valero Manager Environmental Engineering

Welcome – Steve McClure, CAP Chairman

- Portion of the CAP Bylaws was read as a reminder for the CAP members
- CAP members and Valero CAP representatives introduced themselves; new members include Mayor Elizabeth Patterson, Courtney Schreiner Lee and Trevor Macenski
- Agenda was approved
- Summary minutes from the December 11, 2018 CAP meeting were approved with Mayor Elizabeth Patterson, Courtney Schreiner Lee and Trevor Macenski abstaining

Refinery Update

- Don Wilson, VP and General Manager
 - Refinery Operations Overview
 - Maintenance outage wrapping up
 - Thanked Lorie Tinfow and Will Tarbox for helping to get our wastewater treatment plant sewer line resolved
- Don Cuffel, Director Health, Safety, Environment and Regulatory Affairs
 - Valero's Air Quality Monitoring Program for the Community
 - Gave an update about the H2S Open Path Monitors' status and highlighted the BAAQMD letter
 - Provided a brief overview and answered questions about the Fence Line Monitors
- Paul Adler, Director Community Relations & Government Affairs
 - CAP Membership Update
 - Welcomed Courtney Schreiner Lee and Trevor Macenski as the new 'At-Large' members

- Encouraged CAP members to share content that is discussed during the meetings with members of organizations who they represent
- Referenced the CAP website as a resource tool – www.beniciarefinerycap.com
- GNSC Amendment Agreement
 - Grateful for the City & GNSC's support in coming to agreement with this amendment
- Charitable Contributions Update
 - Partnered with California Dentist Association's event on March 8-9, 2019
 - Donations made to City of Benicia Human Services Board, Benicia Middle School, Matthew Turner, and Solano Firefighter Dinner

Asphalt Plant Presentation – Brenda Mooney, Manager Product Technical Services

- Overview of Benicia Asphalt Plant - BAP (PowerPoint Presentation attached)

Question came up as to how to communicate answers about the refinery if asked. Direct person(s) to call the 24-hour community relations phone line, 707-745-7534.

At the next CAP meeting on June 11, 2019, it was suggested to revisit the CAP and Fence Line websites.

Meeting adjourned at 5:35 p.m.