



Community Advisory Panel (CAP) Meeting
Valero East – 610 Industrial Way, Benicia, CA
Tuesday, April, 19, 2022
4:37 PM – 5:18 PM

MINUTES

CALL TO ORDER

The meeting was conducted in person at Valero East. Steve McClure called to order at 4:37 pm. The following attended:

CAP Members

Steve McClure
Marilyn Bardet
Rod Sherry
Dennis Lowry

Benicia Chamber of Commerce
Good Neighbor Steering Committee
President Industrial Park Association
Community at Large

Valero CAP Representatives

Josh Tulino
Paul Adler
Kim Ronan

VP and General Manager
Director of Community Relations & Government Affairs
Director of Health, Safety, Environment and Regulatory Affairs

Valero and City of Benicia employees

Melissa Manke Fimbres
Mike Sumter
Frank Hartig
Selma Razaghi
Pam Fischer

Director-Technical Services
Human Resources Manager
Manager Plant Security
Refinery Controller
Executive Administrative Assistant

Welcome

- CAP members and representatives and audience in attendance introduced themselves. New CAP member Dennis Lowry was introduced.
- [Agenda](#) was approved.
- Approved summary meeting minutes from the [February 8, 2022 CAP meeting](#)

CAP Member Updates

- Steve McClure – Benicia Chamber of Commerce – Building was painted and looks much better. They are very close to hiring an Executive Director.
- Rod Sherry – Benicia Industrial Park Association -BIPA continues to meet second Wednesday of each month discussing updates and business of Industrial Park.
- Marilyn Bardet – Good Neighbor Steering Committee – Continuing to work on getting “Lower Arsenal” removed from vacant lands and opportunity sites as an area for potential residential development.

- Dennis Lowry – ‘At Large’ – Provided a brief description of his background and history in Benicia.

Refinery Update

- Josh Tulino, VP and General Manager
 - Apologized that scheduled Refinery Tour will not take place due to an incident that is being addressed in the refinery.
 - Recapped that BAAQMD-VLO-SOA from 2018 passed 3 to 0 and a settlement was agreed upon.
 - Gave a briefing about the Port of Benicia fire that occurred on Saturday, April 9th; The refinery is involved with repairing our petcoke conveyer system as well as managing the inventory of Coke out of the refinery. We are also coordinating alternative methods of transportation to remove petcoke (i.e., trains and trucks)
 - The planned Refinery 101 Video will be postponed until the tour is rescheduled.
- Kim Ronan
 - Started BOT (Basic Operator Training) Group # 70 for 16 rigorous weeks of training this week (hired as classes due to depth of training). 17 Operators are in class this year. This is Benicia Refinery’s entry level employment.
- Paul Adler
 - Shared the CAP Resources flyer that was sent out to Benicia residents. The flyer was created and distributed as a result of Neil Wilson’s research in the community and the decision made to produce the flyer at the last CAP meeting.
 - The June CAP meeting will be Community Education Night with the topic of “How to get Hired at the Refinery?”

Open Discussion

- Discussion was held around the plans and mode of transportation that might be used to manage transporting Coke while the docks are being repaired.
- Dennis Lowry mentioned that he had reviewed various documents on CAP website to become more familiar with his role as a ‘Community At Large’ CAP member –assessment is he serves as a conduit between refinery and community. Referenced February minutes that mentioned updating by-laws and use of social media. Paul suggested that when the other two ‘At Large’ members are in attendance; the CAP should have discussion about how to post relevant content by CAP members on social media..
- Dennis Lowry also noted that the title of a “Community education” night gives the perception that information is one-way communication; suggests changing the title to “informational” which gives the perception of a more open dialogue and flow of communication. Paul will make this change; and Dennis can begin to post the June 14th date for the next CAP Meeting and “Community Informational Meeting” on social media.

Meeting adjourned at 5:18 pm

2022 CAP Calendar

- Tuesday, June 14, 2022 - 4:30 pm - ‘Community Informational Night’-How to get Hired at the Refinery?
- Tuesday, August 9, 2022 – 4:30 pm – Valero Refinery Driving Tour for CAP Members
- Tuesday, October 11, 2022 – 4:30 pm – Non-Profit Presentation – Solano Land Trust
- Tuesday, December 13, 2022 – 4:30 pm – ‘Community Informational Night’– What is a Health Risk Analysis?