

**Valero Community Advisory Panel (CAP)
Draft Summary Meeting Minutes
Tuesday, December 8, 2020
ZOOM Meeting**

CALL TO ORDER

The meeting was conducted on ZOOM and Chairman Steve McClure called to order at 4:31 p.m.

The following attended:

CAP Members

Steve McClure	Benicia Chamber of Commerce
Brian Tulloch	Benicia Industrial Park Association
Marilyn Bardet	Good Neighbor Steering Committee
Courtney Schreiner Lee	Community at Large
Mayor Steve Young	Benicia City Council
Diane Ferrucci	Benicia Unified School Board
*Trevor Macenski	*Community at Large* - This position became vacant due to Trevor's election onto the Benicia City Council

Valero CAP Representatives

Paul Adler	Director of Community Relations & Government Affairs
Don Cuffel	Director of Health, Safety, Environment and Regulatory Affairs
Josh Tulino	VP and General Manager

Valero and City of Benicia employees

Colby LaPlace	Solano County Environmental Health Services
Erik Upson	Chief of Police\Interim City Manager
Josh Chadwick	Benicia Fire Chief
Jed Matcham	Benicia Division Chief
William Tarbox	Public Works Director
Frank Hartig	Security Manager
Joe Bateman	Fire Chief
David Le	Refinery Controller
Sarah Todd	Community Relations Assistant

Member of the Public

Due to the ZOOM platform, members of the public were able to monitor the meeting

Welcome – Steve McClure

- CAP members, City of Benicia staff and Valero CAP representatives introduced themselves.
- Agenda was approved.
- Approval of summary minutes from the [September 8th, 2020 CAP meeting](#) was approved.

Solano County Environmental Health Services Update

- Colby LaPlace, Senior Hazardous Materials Specialist
 - [Solano County Cal-ARP Program 4 oversight at the Valero Benicia Refinery](#)

- Described the various agencies and programs in place which provide inspections & reports to Valero regarding continuous improvement.

Refinery Update

- Josh Tulino, VP and General Manager
 - Personal Introduction
 - Valero has been injury free for the prior 3 months
 - Provided a brief VPP Recertification update
 - Two environmental incidents this quarter, both of which are currently under investigation. There was no exceedance of regulatory levels in either the Nov 21st or the Dec 5th unit upsets. In both cases, Benicia Fire was immediately notified and closely monitored the events.
- Don Cuffel, Director Health, Safety, Environment and Regulatory Affairs
 - [Emissions Inventories and Measurement Systems PowerPoint Presentation](#)
 - Utilized Benzene measurement systems in order to provide education regarding the process and various types of fence line monitoring conducted by Valero.
- Paul Adler, Director Community Relations & Government Affairs
 - [Valero Benefit for Children charitable contributions](#)
 - [CAP 'At-large' position and application](#)
 - [Benicia CAP Subcommittee discussion about bylaws and term limits](#)

CAP Member Updates

- Steve McClure, Benicia Chamber of Commerce
 - Current Chamber Hours of operations - Monday and Friday (10am-2pm)
- Mayor Steve Young, City of Benicia
 - Inquiry regarding reasoning for closed CAP meetings
 - Inquiries regarding fence line monitoring placement and readings
- Marilyn Bardet, Good Neighbor Steering Committee
 - Update on Benicia Community Air Monitoring Program (BCAMP)
 - A presentation will be made at a future city council meeting
- Diane Ferrucci, Benicia Unified School Board
 - Special board meeting scheduled Thursday (10th)
 - Review Bond work on site
 - Clarify reopening of schools
 - Swear in new board member

Topic for the next community Public CAP meeting on Tuesday, March 9, 2021, 4:30 p.m.

- Presentation from International Bird Rescue Foundation
- The next CAP meeting will most likely use the ZOOM platform, pending COVID-19 restrictions

Meeting adjourned at 5:56 p.m.